

School Field Trip Reservation Application

(The below pricing applies to the 2018-2019 school year effective 8/6/18 – 5/31/19)

Applications are processed on a first-come, first-served basis, with priority given to those with payment.

We require a completed reservation application and full payment 2 weeks in advance of any fieldtrip.

Contact (if different than teacher): _____ Teacher: _____
 School: _____ District: _____
 Phone: _____ Fax: _____ Email: _____
 School Mailing Address: _____ City: _____ State: _____ Zip: _____
 Grade: _____ # Students (Min. 10, Max. based on program) _____ ÷ 5 = _____ # Free Chaperones (1:5 ratio required, include teachers in this number!)

Please describe any special needs or requests:

Fill in your 1st choice date and entry time and check the appropriate box.

1st Choice Visit Date _____ Check In/Entry Time (10 am is the earliest) _____

- Self Guided Tour Only
 Classroom Program (includes a Self-guided tour) – Offered Tuesday - Friday
 Program Time: 9:30, 10:30, 11:30, 12:30
 Program Title _____ Grade Level _____

Please list Alternate dates and times if 1st choice is not available

2nd Choice _____ 3rd Choice _____

Please be aware that filling out this form does not guarantee that your reservation is complete. You will receive confirmation after your application has been processed and payment has been received. Please wait for the confirmation email before finalizing your plans

Required Payment *

Please include a check, money order or sign the credit card line below for payment. Your payment becomes non-refundable 2 weeks prior to your visit. **Membership benefits do not apply for school fieldtrips.**

Make checks and money orders payable to: Downtown Aquarium

Self-guided tours: \$6 x _____ total # of students = \$ _____

Classroom programs: \$9 x _____ total # of students = \$ _____ (price includes a self-guided tour)

Additional Adults **: \$15.50 x _____ total # of adults = \$ _____ (only the teacher & 5 other adults are allowed in the classroom)

4D Theater tickets: \$ 3.00 x _____ total # of people = \$ _____ (please include teachers/chaperones in this count)

Total enclosed = \$ _____

Check # _____

Credit Card Payment – Please print name on card and sign below to authorize credit card payment– once we receive the completed form we will call you to get card information over the phone. **Please do not email payment card information.**

Name on Card: _____ Signature: _____

* At check-in, an actual count is recorded. If less than the reserved number of students come, a refund will be issued after your visit. If your total number of students is **less than 10**, you will **still be charged for 10 students**. If more students come, the school will be billed for the remaining balance.

** The school may purchase additional adult tickets in advance at the discounted rate of \$15.50. If you choose not to purchase their entry in advance, they may buy their own tickets from the Box Office on the visit day at the **regular admission rate**.

Check this box if you would like more information about Boxed Lunches offered by The Aquarium Restaurant. An order form will be included with your confirmation letter. Lunch includes: a sandwich, chips, cookie and a beverage. **Box lunch orders must be received by us at least 2 weeks before your trip.**