

2 weeks Advance Reservation with Full Payment is required to confirm your ticket prices

Child Care Group Reservation Form

Bring Your Group And Escape!

One of Colorado's most popular attractions, the Downtown Aquarium is a FINtastic environment to host your next group outing. Just fill out the form below and mail, email to AQDenverEdu@Ldry.com or fax it to the Education Department.

Group Leader's Name: _____

Group Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ FAX: _____ Email: _____

Please list the date and time that your group would like to visit.

Day of the week: _____ Month: _____ Day: _____ Time: _____

If you plan to visit more than once, please complete a new reservation form for each trip. You may make copies of this form.

Please describe any Special Needs _____

Please indicate the number of tickets in each category – MUST HAVE 10 OR MORE CHILDREN

Child (3-17) *Child Care Rate* _____ tickets x \$ 6.00/child = _____

****Chaperones: To qualify for the rate below, we request one (1) adult per five (5) children.

Chaperone accompanying children (ages 3-17) _____ tickets x Free = _____

Additional Adults after the 1:5 ratio _____ tickets x \$14.95/adult = _____

4D Theater *Child Care Group Rate* _____ tickets x \$ 3.00/person = _____

Carousel *Child Care Group Rate* _____ tickets x \$3.00/person = _____

Group Total \$ _____

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FORMS RECEIVED UNDER THE TWO WEEK DEADLINE OR WITHOUT PAYMENT WILL NOT BE ACCEPTED.

If less than the reserved number of guests come, a refund will be issued after your visit. Refunds will be based on the actual number of guests determined by the Education Associate when you check in your group. If your total number of guests is **less than 10 people**, you will **still be charged for 10 people**. **If more guests come, additional FULL PRICE tickets may be purchased at the Box Office the day of your visit OR the group may be INVOICED FOR ADDITIONAL TICKETS AT THE GROUP RATE AND THE CHILD CARE ORGANIZATION IS RESPONSIBLE FOR PAYMENT.**

Required Payment

All reservations are not complete without full payment. Your payment becomes non-refundable 2 weeks prior to your visit.

Make checks and money orders payable to: Downtown Aquarium

Mail to Reservations: Downtown Aquarium

700 Water St.

Denver CO 80211

or

Credit Card Payment – Print name on card and sign below to authorize credit card payment– once we receive the completed form we will call you to get card information over the phone. Please **do not** email payment card information.

Name on

Card: _____ Signature: _____

QUESTIONS AND ANSWERS ABOUT BRINGING YOUR GROUP TO THE DOWNTOWN AQUARIUM

Q. What is the Downtown Aquarium?

A. The Downtown Aquarium is a world-class venue featuring live animal exhibits, a sit-down Aquarium Restaurant, and Treasure Chest gift shop where guests will be immersed in the wonders of water through the North American Wilderness, Sunken Shipwreck, Coral Lagoons, and the Rainforests of the World.

Q. How many people do I need to get the group discount? What is the maximum number of people I can bring?

A. **Ten or more** paying people constitute a group. We will have timed admissions which allow entry each half hour. If your group is larger than 100 people, it may be necessary to split your entry up over several consecutive half hour periods. However, once you are in the facility, you may stay as long as you like. Groups larger than 200 people should call our Education Department at 303-561-4444 directly to make special arrangements.

Q. Do we need a tour guide?

A. The Downtown Aquarium offers self-guided tours only. The exhibit pathways are also staffed with our volunteer Aquarium Guides who will be able to answer any questions you might have along the way.

Q. How do I make a reservation to bring my group to the Downtown Aquarium?

A. Please complete the "Group Reservation Form" on the reverse side of this form and mail it to us at the address listed, email it to AQDenverEdu@Ldry.com, or you may also fax it to us at (303) 561-4434. **Once we receive your request with full payment**, our Education and Group Sales Coordinator will process it and return a confirmation letter to you.

Q. How much is required to make a reservation and when is it due?

A. **FULL PAYMENT is required at the time you make your reservation.** We accept VISA, MASTERCARD, AMERICAN EXPRESS, DISCOVER or checks. Please do not send cash or email any credit card information.

Q. What if the number of guests is different from my original reservation?

A. If less than the reserved number of guests come, a refund check will be mailed after your visit or a refund will be issued to your credit card. Refunds will be based on the number of guests that arrive when you check in your group. If your total number of guests is **less than 10 people**, you will **still be charged for 10 people**. If more guests come, additional FULL PRICE tickets may be purchased at the Box Office the day of your visit, **OR YOU MAY BE INVOICED IF PAYING BY CHECK OR HAVE YOUR CARD CHARGED** to receive the group ticket discount.

Q. When should I make my group reservation?

A. All reservations are on a space available basis so try to make your reservations as far in advance as possible to ensure that you receive your desired date and time. **Remember, we are in the office Monday – Friday.**

Q. Do you have food facilities?

A. We do offer the Aquarium Restaurant and the Snack Shack on site. Call 303-561-4450 to make dining arrangements. **No outside food or beverages are allowed inside the aquarium.**

Q. Where do we park? How much does it cost?

A. Our main parking lot is located directly across from the Downtown Aquarium on Water Street. **Parking is \$7.00 per vehicle.** School or charter bus parking is free with a validated parking ticket and they will be directed where to park upon arrival.

Q. What are the daily general admission rates?

A. Adult: \$20.50, Senior 65+: \$19.50, Child (3-11): \$14.50 and Children 2 & under are free.

Q. What are your hours of operation?

A. Group entrance times are every half hour starting at 10:00 a.m.
Sunday – Thursday 10 a.m. – 9 p.m.
Friday – Saturday 10 a.m. – 9:30 p.m.

Q. How can I get additional information?

A. Call us: (303) 561 - 4444
FAX us: (303) 561 - 4434
Email us at: AQDenverEdu@Ldry.com
Visit our website: <http://www.aquariumrestaurants.com/downtownaquariumdenver/>