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Birthday Party

Reservation Request Form

Contact Information:

Requested Date: ___/___/___ Requested Time: _____

Birthday Child's Name: _____ Date of Birth ___/___/___ Age ___

Parent/Guardian Name: _____

Address: _____ Phone #1: _____

City: _____ State: _____ Zip: _____ Phone #2: _____

Email: _____ Fax #: _____

Number of Children _____ Number of Adults _____ Total number in Party _____

Captain's Package \$ 19.99*/child

- Birthday cake (no substitutions or price adjustments if declined)
- Kid's meal and beverage
- Goodie bag including an aquarium plush item
- Decorations
- Tickets to Stingray Reef and exhibits

Admiral's Package \$ 24.99*/child

- Birthday cake (no substitutions or price adjustments if declined)
- Kid's buffet and beverage in place of Kid's meal
- Goodie bag including an aquarium plush item
- Decorations
- Sharkey or Octavius mascot visit

*Subject to tax and service charge

Choice of Cake: Vanilla Chocolate

Choice of Frosting: Vanilla

Chocolate Bringing own cake: Yes No

Choice of Meals (quantity): _____ Chicken Tenders w/ fries _____ Mini Cheeseburgers w/ fries
 _____ Popcorn Shrimp w/ fries _____ Cheese Pizza (Does not offer a side item)
 _____ Mini Beef Hot Dogs w/ fries

Drink: _____ Juice Boxes

<u>Birthday Packages</u>		QTY	PRICE	TOTAL
<u>Captain's Package</u>			\$19.99	
<u>Admiral's Package</u>			\$24.99	
<u>Upgrades</u>		QTY	PRICE	TOTAL
<u>Ambassador Animal Visit</u>			\$25.00	
<u>Mobile Touch Tank</u>			\$30.00	
<u>Behind The Scenes Tour</u>			\$5.00	
<u>Specialty Diver</u>			\$250.00	
<u>Additional Food and Beverage Options</u>		QTY	PRICE	TOTAL
<u>Santa Fe</u> - chicken quesadillas, taquitos, chips & salsa, fruit & vegetable with dips			\$59.99	
<u>Sicilian</u> - fried stuffed raviolis, margarita pizza, bruschetta, fruit & vegetable with dips			\$59.99	
<u>Shang Hai</u> - pot stickers, egg rolls, chicken lettuce wraps, fruit and vegetable with dips			\$59.99	
<u>American</u> - buffalo hot wings, philly cheese steak rolls, calamari, fruit & vegetable with dips			\$59.99	
<u>Bottle Water</u>			\$3.29	
<u>Canned Soda</u>			\$3.29	
			Subtotal	
			Sales Tax 8.25%	
			Service Charge 20%	
			GRAND TOTAL	

Check-In Procedures:

Check in with assigned party host in the Party Zone (inside the Treasure Chest Gift Shop) **at least** 15 minutes prior to the party. If any of your guests run late, have them go to the Treasure Chest Gift Shop located in the Party Zone.

Guidelines:

- Two (2) week notice is recommended for best availability.
- Minimum of 10 children required; maximum of 40 guests (2 to 12 years of age).
- Ten (10) packages will be charged even if there are fewer children.
- No outside food or beverages are allowed. Additional food and beverages can be purchased for adult guests.
- Upon the host's arrival, the final count of children will be confirmed.
- Assigned guides will be with the party at all times.
- Host must stay with the group for the duration of the party; 1.5 hours in the Party Zone.
- Gifts can be stored by the designated guides. However, we are not responsible for any lost or stolen gifts during the duration of the party.

Term and Conditions:

A **non-refundable \$75.00 deposit** is required to confirm the date and time requested for the party. Your reservation is not confirmed until all forms have been submitted. A confirmation email with your party details will be sent within 24 hours after the deposit is processed. If the deposit or any prepayments are made by credit card, client hereby authorizes restaurant to charge the deposit on client's credit card, as well as any other uncollected charges for services provided. Full payment of estimated charges for the party is due no later than five (5) business days prior to the party and is non-refundable for any reason. Any charges which exceed the pre-paid party charges and deposit shall be due at the conclusion of your event.

Credit Card Authorization Form

Name on credit card: _____

Type of credit card: Visa Master Card Amex Discover

DO NOT EMAIL OR FAX THIS FORM WITH THE CREDIT CARD NUMBER INCLUDED.
If you are not using our encrypted credit card submission and electronic signature process, please notify our restaurant sales coordinator and you will be contacted by phone to obtain your credit card number. You will still be required to submit this signed form without credit card information.

I hereby authorize the use of my credit card by the Aquarium to hold my birthday party in the Party Zone as a reservation and agree to all birthday party guidelines, terms and conditions.

Signature of card holder: _____ **Date** ____/____/____

Please fax or email registration packet to request your birthday party.

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